

# SEW CREATIVE (PTY) LTD

2016/544579/07

148 Old Seaview Road, Chelsea, Port Elizabeth

cell: 063 7799 466  
landline: 041 379 3581

email: info@sewcreative.co.za  
website: www.sewcreative.co.za

## ENROLMENT FORM

|  |                      |                          |    |                          |
|--|----------------------|--------------------------|----|--------------------------|
| NAME   |                      |                          |    |                          |
| SURNAME  |                      |                          |    |                          |
| IDENTITY NUMBER                                      |                      |                          |    |                          |
| DATE OF BIRTH  |                      |                          |    |                          |
| HOME ADDRESS   |                      |                          |    |                          |
| CELL NUMBER  |                      |                          |    |                          |
| EMAIL ADDRESS  |                      |                          |    |                          |
| SHIRT SIZE   |                      |                          |    |                          |
| PANTS SIZE   |                      |                          |    |                          |
| FEMALE / MALE  |                      |                          |    |                          |
| I HAVE MY OWN SEWING MACHINE                         | YES                  | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| I WOULD LIKE TO HIRE A SEWING MACHINE                | YES                  | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| I would like to receive regular email correspondence | YES                  | <input type="checkbox"/> | NO | <input type="checkbox"/> |
| <b>COURSE NAME</b>                                   | <b>COURSE DATE/S</b> |                          |    |                          |
|  |                      |                          |    |                          |
|  |                      |                          |    |                          |
|  |                      |                          |    |                          |
|  |                      |                          |    |                          |
|  |                      |                          |    |                          |

by signing this enrolment form, I understand and accept all Sew Creative's course terms & conditions

NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

(parent/guardian if under 18 years)

# Sew Creative (Pty) Ltd

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148 Old Seaview Road  
Chelsea, PE  
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Website: [www.sewcreative.co.za](http://www.sewcreative.co.za)

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## COURSE TERMS & CONDITIONS

- Bookings:** Bookings are essential for all courses.  
Bookings are secured on receipt of payment.  
Bookings are valid for the course dates as stated and are not transferable from one course date to another.
- Payment:** All payments to be made via EFT direct to our banking account.  
Your payment secures your booking.
- Confirmation:** You will receive an email confirmation of your booking once your payment has reflected in our account.  
A reminder email will be sent to you a couple of days before your first lesson.
- Cancellations:** All cancellations to be made in writing via email to us.  
The onus is on you to ensure we have received your cancellation notification.  
Cancellations made 7 – 14 days before the start of the course will be eligible for a 70% refund of course fees already paid.  
There will be NO REFUND of payment for cancellations less than 7 days before the start of the course.  
We require a minimum of 3 confirmed bookings to run a course.  
We reserve the right to cancel a course at any time without prior notice.  
In the unlikely event of us cancelling a course, you will be notified immediately and offered a full refund of your payment already received by us.  
Should you miss a lesson due to illness or other emergency, we will make every effort to re-schedule.  
However, due to time constraints, we cannot guarantee a catch-up lesson.
- No-shows:** Should you fail to arrive for your course, there will be NO REFUND due.  
In the event of you not being able to attend on the booked dates, you will need to cancel your booking and re-book on a new course.  
This may result in forfeiture of your original course payment – see “cancellations” above.
- Machines:** We recommend that you bring your own sewing machine.  
Please make sure you bring your instruction booklet & all attachments.  
We have machines available for those who do not have access to a machine.  
Machines need to be booked in advance on your enrolment form.  
Cost PER LESSON to hire our sewing machines: R 75 - Beginners course  
R 150 - All other courses & lessons
- Inclusions:** Fabric & notions as stated for each course.  
All garment courses are available for size XS to XL.  
Our beginner and intermediate courses are designed to teach you the techniques.  
Should you wish to make clothing in a size smaller or larger than available for the specific course, you are encouraged to book a private lesson for pattern alterations.  
It is best to leave your scissors, pins, tape measure etc at home – we provide sufficient for use during all lessons.  
Each course includes guided instruction plus detailed notes to take home for later referral.  
Refreshments are included in all lessons and workshops.
- IMPORTANT NOTICE:** Please ensure your sewing machine is oiled and in good working condition prior to starting any course.  
We strongly recommend that you have your machine serviced if it hasn't been used in a while.  
This is to ensure you have an enjoyable experience.  
Should your machine break down during a lesson, you may be able to make use of one of ours at the regular rental fee, subject to availability – please refer to “machines” above.

All lessons and workshops start and end promptly at the times advertised.  
Our doors are open before the start of each lesson to allow sufficient time to meet, greet & set up machines.

Sewing is a fun, creative activity which everyone can enjoy. We look forward to welcoming you!

*Sharon Tarboton*

Director  
Sew Creative (Pty) Ltd  
2016/544579/07

updated August 2017